

Position Title	Vendor Manager
Location	Burnaby, BC
Reports to	Vice President, Supply Chain Management & Strategic Sourcing

Summary

Greenlane Renewables Inc., headquartered in metro Vancouver, Canada, is a pioneer in the rapidly growing renewable natural gas (“RNG”) industry. As a leading global provider of biogas upgrading systems, we are helping to clean up two of the largest and most difficult-to-decarbonize sectors of the global energy system: the natural gas grid and the commercial transportation sector. Our systems produce clean, low-carbon and carbon-negative renewable natural gas (RNG) from organic waste sources including landfills, wastewater treatment plants, dairy farms, and food waste. Greenlane is the only biogas upgrading company offering the three main technologies: water wash, pressure swing adsorption, and membrane separation and has over 30 years industry experience, patented proprietary technology, over 100 hydrogen sulfide treatment systems sold, and over 135 biogas upgrading systems sold into 19 countries, including many of the largest RNG production facilities in the world. Greenlane is a publicly-traded company on the Toronto Stock Exchange (TSX: GRN).

The Vendor Manager is a strategic position and will be responsible for leading the global search for the identification, assessment and selection of long-term suppliers that align with Greenlane’s biogas upgrading system technologies. The Vendor Manager will exercise their acute business and technical savvy to oversee the negotiation and execution of master supply agreements with selected suppliers. This role will work closely with Procurement, Logistics, Product Engineering, Supplier Quality Engineering, and our Sales teams. Collectively they will work as a team to ensure strategic suppliers will fully meet Greenlane’s cost, quality, and delivery objectives while taking into account the global geographic disbursement of our customers.

Duties & Responsibilities:

- Responsible for leading the global search and identification of potential strategic suppliers, taking into account the geographical location of our customers.
- Collaborate with Product Engineering to identify manufactured modules and commercial components required for Greenlane’s product solutions and customer projects globally.
- Coordinate with Supplier Quality Engineering to conduct formal supplier assessments and qualification processes.
- Drive continuous improvement of supplier’s quality, cycle, and delivery performance.
- Lead the negotiation of master supply agreements with selected suppliers, at all times keeping the Product Engineering and Supply Chain teams informed.
- Ensure all master supply agreements clearly define the scope of supply, optimize our costs, provide reliable delivery, meet Greenlane’s quality standards, and provide continuous support over the term of the agreement.
- Collaborate with the Procurement, Logistics, Sales and Product Engineering teams on supply chain and product strategies.
- Design, implement and assess supplier performance metrics (cost, delivery, service, quality, innovation) and lead corrective actions as required.

- Participate in the implementation of internal business process initiatives and improvements.
- Drive continuous improvement in all aspects of the business through participation in lessons-learned, risk register reviews, and other process and performance improvement initiatives.

Education & Experience:

- Bachelor's degree, MBA preferred, plus a minimum of 10+ years' experience of strategic sourcing and supplier relationship management, ideally in the renewable natural gas sector.
- Strategic thinker with the ability to effectively collaborate with internal teams to establish and deliver on key company objectives.
- Significant experience with suppliers in the sectors of custom manufacturing, mechanical, electrical and electronic components and with third-party professional engineering and technical services.
- Proven commercial negotiation skills with suppliers with a track record of establishing win-win relationships with key suppliers.
- Relentless in the pursuit of cost reduction opportunities.
- Demonstrated success maintaining positive interpersonal relationships which encourage openness with team members and suppliers using exceptional influencing, facilitation and collaboration skills.
- Strong work ethic and the ability to provide exceptional teamwork in order to fully support internal teams in meeting tight deadlines..
- Great attitude, personable, courteous and a great team player.
- Strong planning, organizational skills and attention to detail.
- Good written and oral communication skills.
- Can-do, positive, proactive attitude and capable of working independently with minimal supervision.
- Adept at working with MS Suite and working within Google applications.
- Experience in the renewable natural gas sector would be considered an asset.
- Frequent travel will be required.

We are committed to transparency in our hiring process. We will be offering a base salary of \$120,000 - \$140,000 based on a candidate's qualifications and experience.

How to Apply:

We are an equal opportunity employer and invite applications from all qualified individuals. To be considered for this role, please apply through the Greenlane Renewables page on LinkedIn and attach your resume. While we thank all interested candidates only those who are short-listed will be contacted.