

Position Title	Purchasing Manager
Location	Sao Paulo, Brazil
Reports to	Senior Director, Procurement and SQE

Summary

Greenlane Renewables Inc., headquartered in metro Vancouver, Canada, is a pioneer in the rapidly growing renewable natural gas (“RNG”) industry. As a leading global provider of biogas upgrading systems, we are helping to clean up two of the largest and most difficult-to-decarbonize sectors of the global energy system: the natural gas grid and the commercial transportation sector. Our systems produce clean, low-carbon and carbon-negative renewable natural gas (RNG) from organic waste sources including landfills, wastewater treatment plants, dairy farms, and food waste. Greenlane is the only biogas upgrading company offering the three main technologies: waterwash, pressure swing adsorption, and membrane separation and has over 30 years industry experience, patented proprietary technology, over 100 hydrogen sulfide treatment systems sold, and over 140 biogas upgrading systems sold into 19 countries, including many of the largest RNG production facilities in the world. Greenlane is a publicly-traded company on the Toronto Stock Exchange (TSX: GRN).

The Purchasing Manager is a strategic position and will be responsible for leading the identification, assessment and selection of long-term suppliers that align with Greenlane’s biogas upgrading system technologies. The Purchasing Manager will exercise their acute business savvy and strategic focus to oversee the negotiation and execution of master supply agreements with the selected suppliers. The incumbent in this role will work closely with Operations, Product Management, Vendor Manager, Engineering, Supplier Quality Engineering, and Sales. Collectively they will work as a team to ensure that strategic suppliers will fully meet Greenlane’s cost, quality and delivery objectives while taking into account the global geographic disbursement of our customers.

Duties & Responsibilities:

- Collaborate with Product Strategy and Engineering to identify manufactured modules and commercial components required for Greenlane’s product solutions and customer projects globally.
- Responsible for leading the research and identification of local strategic suppliers, taking into account the geographical location of our customers.
- Coordinate with Supplier Quality Engineering to conduct formal supplier assessments and qualification processes.
- Drive continuous improvement of supplier’s quality, cycle, and delivery performance.
- In collaboration with the Supply Chain team, lead the negotiation of master supply agreements with selected suppliers, at all times keeping the Senior Director, Procurement and SQE
- Ensure that all master supply agreements clearly define the scope of supply, optimize our costs, provide reliable delivery, meet Greenlane’s quality standards and provide continuous support over the term of the agreement.
- Lead the activation of master supply agreements in Greenlane by providing the pricing details to Product Strategy for incorporation into the Product Matrix and provide the detailed particulars,

including pricing schedules, scope of supply and key terms and conditions of the master supply agreements to the cross-functional product teams in Procurement and Engineering.

- Support Procurement team to issue purchase orders to suppliers as required.
- Design, implement and assess supplier performance metrics (cost, delivery, service, quality, innovation) and lead corrective actions as required.
- Participate in the implementation of internal business process initiatives and improvements.
- Drive continuous improvement in all aspects of the business through participation in lessons-learned, risk register reviews and other process and performance improvement initiatives.

Education & Experience:

- Bachelor's degree, MBA preferred, plus a minimum of 10+ years' experience of strategic sourcing and supplier relationship management, ideally in the renewable natural gas sector.
- Strategic thinker with the ability to effectively collaborate with internal teams to establish and deliver on key company objectives
- Significant experience with suppliers in the sectors of custom manufacturing, mechanical, electrical and electronic components and with third-party professional engineering and technical services.
- Proven commercial negotiation skills with suppliers with a track record of establishing win-win relationships with key suppliers.
- Relentless in the pursuit of cost reduction opportunities.
- Demonstrated success maintaining positive interpersonal relationships which encourage openness with team members and suppliers using exceptional influencing, facilitation and collaboration skills.
- Strong work ethic and the ability to provide exceptional teamwork in order to fully support internal teams in meeting tight deadlines.
- Self-starter with the ability to use initiative to solve problems, resolve issues and continuously improve.
- Great attitude, personable, courteous and a great team player.
- Strong planning, organizational skills and attention to detail.
- Good written and oral communication skills in English.
- Can-do, positive, proactive attitude and capable of working independently with minimal supervision.
- Adept at working with MS Suite and working within Google applications.
- Experience in the renewable natural gas sector would be considered an asset.
- Extensive travel will be required.

How to Apply:

We are an equal opportunity employer and invite applications from all qualified individuals. To be considered for this role please apply through the Greenlane Renewables page on LinkedIn and attach your resume. While we thank all interested candidates only those who are short-listed will be contacted.